



**KHADI AND VILLAGE INDUSTRIES COMMISSION**  
**DIRECTORATE OF KHADI COORDINATION**  
**3, IRLA ROAD, VILE PARLE (WEST), MUMBAI-56**  
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No. DKC/Workshed Scheme/2008-09

Date: 06.06.2008

## **CIRCLAR**

**Sub: Modalities for implementation of “Workshed Scheme for Khadi Artisans” – regarding.**

KVIC is introducing improved version of khadi implements – eight spindle New Model Charkha (NMC) and semi-automatic loom etc. through Scheme of Fund for Regeneration of Traditional Industries (SFURTI) and Enhancement of Productivity Scheme (to be launched shortly). These improved versions of implements not only require additional space for plying but also need place to store raw materials and finished goods etc. Further, some value addition works such as yarn doubling, mercerizing and dyeing of yarn etc. are being attached at spinners place so as to increase their earning capacity. Under the circumstances they need space not only to ply charkha or operate loom freely but also to house the ancillaries. A scheme titled “The workshed scheme for khadi artisans” envisaging to provide sufficient space and congenial environment to artisans for smooth and fatigue free working leading to enhanced production and increased earning was proposed by the Commission.

2. Government of India vide their letter **No.A-60011/10/2004-KVI** dated **27.05.2008** have communicated the approval for implementation of Workshed Scheme for Khadi Artisans during the XI Plan starting from 2008-09. A copy of the guidelines of the scheme, which have been finalized in consultation with the Department of Expenditure, Ministry of Finance is placed at **Annexure-I**.

3. While implementing the Workshed Scheme, the following points may also be taken into account :

- i) The money/subsidy should be released only in favour of institutions and not to individual beneficiaries and
- ii) The worksheds must be constructed under institutional supervision and leased/licensed to individual beneficiaries.

The prescribed proforma for claiming assistance under the Workshed Scheme for Khadi Artisans is placed at **Annexure-II**.

4. In this context, it may also be mentioned that the Commission while finalizing the sanction of fund towards budgetary allocation for the year 2008-09 under Khadi Grant Head have also approved an “Action Plan” for construction of 10,000 worksheds involving financial implication of Rs.25.00 crores. A copy of the physical and financial target allocation proposed for the year 2008-09 for the Khadi Grant - Sub Head - “Workshed Scheme for Khadi Artisans” is also placed at **Annexure-III** for compliance.

5. All State / Divisional Directors of KVIC and Chief Executive Officers of State KVI Boards are requested to study the scheme, brief their team about the procedure and other modalities and take all necessary steps for implementation of the scheme as per the guidelines of the scheme.

It is also requested that appropriate publicity to the scheme may also be given in consultation with Director (Publicity) so that the targeted beneficiaries receive benefits from the scheme. All State/Divisional Directors are also requested to draw-up a plan for implementation of the scheme under their jurisdiction in consultation with the Chief Executive Officer, State KVI Boards as well as Zonal Dy. Chief Executive Officer and send requisite proposal to Director (KPM), Central Office, Mumbai seeking release of funds.

6. Kindly note that money allocated has got to be utilized before 31<sup>st</sup> March 2009 and construction of worksheds is to be ensured well within stipulated time.

**(J.S. MISHRA)**  
**CHIEF EXECUTIVE OFFICER**

To,

1. All State / Divisional Directors
2. All Chief Executive Officers / Secretaries /  
Managing Directors, State / UT KVI Boards

**Copy for favour of information :**

1. All Members of the Commission.
2. Chairman, Central Certification Committee
3. All Members of Central Certification Committee
4. Chairmen of the Zonal Certification Committees (North Zone, South Zone, Central Zone, East Zone, North-East Zone and West Zone)
5. Zonal Dy. Chief Executive Officers (North Zone, South Zone, Central Zone, East Zone, North-East Zone and West Zone)
6. All Members of the Zonal Certification Committees
7. All Programme / Industry Directors in the Central Office.
8. Secretary to Hon'ble Chairperson
9. O.S.D. to Chief Executive Officer.
10. Accounts Officer to Financial Advisor.
11. P.A. to Chief Vigilance Officer
12. Director (Information Technology) for placing the circular on web site.
13. Director (Publicity) with a request to publish the same in the ensuing issue of 'Jagriti' and also arrange to organize appropriate publicity to the scheme so as to reach the information to the targeted beneficiaries of the scheme. Plan of Action for Publicity be put up within 10 days after due consultation with Director (Khadi Coordination).
14. Circular file

**(J.S. MISHRA)**  
**CHIEF EXECUTIVE OFFICER**

## **WORKSHED SCHEME FOR KHADI ARTISANS**

### **1. INTRODUCTION**

Khadi has been a source of livelihood for more than 8.5 lakh persons who are engaged in the activity as spinners, weavers and artisans spread across the country. Khadi sector represents the continuity of age-old Indian heritage of hand spinning and hand weaving and reflects the socio-cultural tradition of the khadi artisans. The Government of India has been following a policy of promoting and encouraging the khadi sector through a number of policies and programmes. A growing need has been felt to facilitate and empower khadi artisans to chart out a sustainable path for growth, income generation and better work environment so that they are able to have a right working atmosphere and better ambiance to enable them to carry out their spinning and weaving work efficiently. The Workshed Scheme for Khadi Artisans (WSKA) is an attempt to facilitate the development of khadi spinners and weavers by way of providing them financial assistance for construction of worksheds, on a pilot basis.

### **2. WORKSHED SCHEME FOR KHADI ARTISANS – A CENTRAL SECTOR SCHEME**

Workshed Scheme for Khadi Artisans (WSKA) will be implemented during the XI Plan (2008-09 to 2011-12) and has been formulated as a Central Sector Plan Scheme.

### **3. OBJECTIVES OF THE SCHEME**

- To provide better ambiance by providing a better workplace to enable them to carry out their spinning and weaving work efficiently.
- To provide more storing and working space for housing slivers, raw material, implements and accessories, dobby, jacquard yarn, cloth etc.
- To help improve efficiency productivity of the spinners through the electrical connection and lighting to the workshed.

### **4. ASSISTANCE UNDER THE SCHEME**

- 4.1 Financial Assistance will be provided to those khadi artisans who belong to BPL category. Assistance for construction of worksheds will be provided through the khadi institutions with which these khadi artisans are associated and the quantum of assistance will be as under:

<b>Component</b>	<b>Area per unit</b>	<b>Amount of Assistance</b>
Construction of workshed	20 Square meters (approximately)	Rs.25,000/- or 75% of the cost of the workshed, whichever is less.

- 4.2 The additional requirements of funds over and above the financial assistance provided by the Government of India, to meet the cost of Workshed should be contributed by Khadi Institutions without insisting on any contribution from the beneficiaries, who belong to BPL category and may not be able to make such contribution. In case of individual Worksheds, the khadi institutions can also release the additional funds assessed for construction of workshed out of the accumulations in Artisans Welfare Fund lying to the credit of the beneficiary with State Level Artisan Welfare Fund Trust. The financial assistance to be provided by the Government, will go to the institutions (with which the beneficiaries of the scheme are affiliated) which will be responsible for the construction of worksheds (either directly or under their supervision) and Khadi and Village Industries Commission (KVIC) will supervise the activities.
- 4.3 Cost of land will not be part of the project cost. Financial assistance will be for the purpose of construction of workshed only and will not be used to purchase land. In case of individual beneficiaries, the right title of the land must vest with the beneficiary and the institution has to ensure this before release of assistance. It will be the responsibility of the institution to whom the selected beneficiaries are attached to take care of the maintenance of the worksheds.
- 4.4 Wherever feasible, financial assistance may be provided to a group of (minimum 5, subject to a maximum of 15) khadi artisans who individually fulfil the eligibility criteria for this scheme, for the construction of Group Worksheds. These Group worksheds can be constructed in the land owned by the Khadi institution. In case of these Group Worksheds, the area will be at least 15 sq.m. per beneficiary of the group and the financial assistance to be provided by the Government will be limited to Rs.15,000 per beneficiary of the group or 75% of the total cost of the project, whichever is lower. This land will be leased out to the individual beneficiaries (in the group) for an initial period of ten years, which may be extended after reviewing the requirements, after the period.

## **5. MODALITIES FOR IMPLEMENTATION OF THE SCHEME**

- 5.1 KVIC will ensure the minimum acceptable standards for the construction of worksheds, and identify and select the khadi institutions that will implement the scheme after ensuring that at least 50 per cent of the selected institutions are in those States which contribute maximum khadi production or have the largest number of spinners and weavers registered.
- 5.2 The selected institutions will submit the list of beneficiaries (spinners and weavers), who will be provided with the financial assistance for construction of worksheds, to KVIC through the KVIC State Director concerned. The list will be accompanied with a proposal containing the details of the extent and nature of workshed and the cost estimates which should correspond to either the CPWD rates or the State PWD rates, whichever are lower. The proposal should also clearly indicate the extent of financing that would be contributed by the Khadi

institutions either from their own funds or raised through financial institutions / banks, Artisans Welfare Fund Trust etc.

- 5.3 KVIC will examine the proposal and with the concurrence of its finance wing, will release 50 per cent of the entitled financial assistance under the scheme to each khadi institution as first installment after satisfying themselves that the contribution from the institutions has been received for the project in respect of each beneficiary. The financial assistance so released will be kept apart in a joint bank account operated by the institution and KVIC for the purpose and it would not be allowed to be mixed with the other funds of the khadi institution. On satisfactory completion of the onstruction of the workshed (up to a level as prescribed by KVIC separately), the balance 50 per cent of the entitled financial assistance can be released by KVIC to the institution. The completion of the work would have to be certified by the State Director of KVIC. Utilization Certificate in the prescribed format should be furnished by KVIC to the Ministry along with the demand for release of funds.
- 5.4 The scheme will be got evaluated by KVIC through an independent reputed agency after three years of its commencement. Comments and recommendations should be forwarded to the Ministry before considering further release of funds in the fourth year.
- 5.5 KVIC will ensure that the funds are earmarked as provided in the scheme for utilization by and sanction to the beneficiaries belonging to Scheduled Castes (minimum 15 per cent), Scheduled Tribes (minimum 8.2 per cent), Minorities and women (minimum 30 per cent) and North Eastern Region (minimum 10 per cent) and these are released to institutions by obtaining full details from the implementing institutions alongwith a certification by the State Director concerned.
- 5.6 The khadi institution will be directly responsible for ensuring full, proper and effective utilization of the financial assistance provided under the scheme for the benefit of the spinners and weavers and will give an assurance to KVIC that they would be responsible for any deviation or diversion or misuse of the financial assistance.
- 5.7 KVIC will verify the construction in all cases and indicate the same in the quarterly progress report, to be submitted to the Ministry. KVIC will also maintain the database of all the details of beneficiaries and construction activities, which will be reviewed by KVIC every quarter.

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## **Annexure-II**

Proforma to be furnished by the Director, State/Divisional/Sub-Office concerned of KVIC/State/Union Territory Khadi and Village Industries Boards to KVIC Headquarters for claiming assistance under the Workshed Scheme for khadi artisans

Sr. No.	Name and address of the Khadi institutions along with the registration number	Name and addresses of the individual beneficiaries	Category-wise number of beneficiaries										Amount of subsidy to be granted	Remarks		
			SC		ST		NER		Minority		Gen				Total	
			Men	Women	Men	Women	Men	Women	Men	Women	Men	Women			Men	Women

### **Certified that**

1. The title of land is in the name of the beneficiary khadi artisans.
2. The beneficiary has not availed himself of similar assistance under any other scheme of the State or the Central Government.
3. Certified that the assets created out of the assistance under the scheme will not be sold or rented out.
4. The proposal has been recommended by the ..... Committee in its meeting held on ..... The minutes of the meeting are enclosed.
5. Certified that no Utilization Certificate is pending for rendition in respect of the above grantee institution.

**Signature**

**Annexure-III****PHYSICAL AND FINANCIAL TARGET/ALLOCATION PROPOSED  
FOR THE YEAR 2008-09 WORKSHED SCHEME FOR KHADI ARTISANS***(Rs. in Lakhs)*

<b>Zone</b>	<b>Sr. No.</b>	<b>State/Division</b>	<b>Physical Target proposed for 2008-09 (No.of work sheds)</b>	<b>Fund allocation proposed for 2008-09</b>
<b>North</b>	1	Delhi	40	10.00
	2	Haryana	400	100.00
	3	Himachal Pradesh	100	25.00
	4	Jammu & Kashmir	250	62.50
	5	Punjab	450	112.50
	6	Jaipur (Rajasthan)	500	125.00
	7	Bikaner	100	25.00
			<b>Total Rajasthan</b>	<b>600</b>
<b>Total of North Zone</b>			<b>1840</b>	<b>460.00</b>
<b>East</b>	8	Bihar (Patna)	750	187.50
	9	Jharkhand	400	100.00
	10	Orissa	400	100.00
	11	West Bengal	700	175.00
<b>Total of East Zone</b>			<b>2250</b>	<b>562.50</b>
<b>South</b>	12	Hyderabad	300	75.00
	13	Visakhapatnam	100	25.00
		<b>Total A.P.</b>	<b>400</b>	<b>100.00</b>
	14	Karnataka	400	100.00
	15	Kerala	150	37.50
	16	Chennai	400	100.00
	17	Maduarai	150	37.50
			<b>Total Tamil Nadu</b>	<b>550</b>
<b>Total of South Zone</b>			<b>1500</b>	<b>375.00</b>
<b>West</b>	18	Goa	00	00
	19	Gujarat	250	62.50
	20	Maharashtra	150	37.50
	21	Nagpur	50	12.50
			<b>Total of Mah.</b>	<b>200</b>
<b>Total West Zone</b>			<b>450</b>	<b>112.50</b>

Zone	Sr. No.	State/Division	Physical Target proposed for 2008-09 (No.of work sheds)	Fund allocation proposed for 2008-09
Central	22	Madhya Pradesh	200	50.00
	23	Raipur	200	50.00
	24	Lucknow	700	175.00
	25	Gorakhpur	200	50.00
	26	Meerut	760	190.00
	27	Varanasi	400	100.00
		<b>Total of U.P.</b>	<b>2060</b>	<b>515.00</b>
	28	Uttaranchal	400	100.00
<b>Total of Central Zone</b>			<b>2860</b>	<b>715.00</b>
North East	29	Assam	500	125.00
	30	Arunachal Pradesh	50	12.50
	31	Manipur	100	25.00
	32	Meghalaya	100	25.00
	33	Mizoram	50	12.50
	34	Nagaland	100	25.00
	35	Sikkim	100	25.00
	36	Tripura	100	25.00
<b>Total of North East Zone</b>			<b>1100</b>	<b>275.00</b>
<b>GRAND TOTAL</b>			<b>10,000</b>	<b>2500.00</b>





**KHADI AND VILLAGE INDUSTRIES COMMISSION  
DIRECTORATE OF KC AND NEW SCHEMES**

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Phone/Fax: 022-26715860; email: [kc@kvic.go.in](mailto:kc@kvic.go.in); Website: [www.kvic.org.in](http://www.kvic.org.in)

No. DKC&NS/WSKA/Policy/401/2011-12

Date: 07.12.2011

**CIRCULAR**

**Sub: Revised guidelines in respect of Workshed for Khadi Artisans w.e.f. 2011-12.**

The Ministry of MSME while approving the revised guidelines in respect of 'Workshed Scheme for Khadi Artisans' w.e.f. 2011-12 has directed KVIC to formulate a Mechanism for the maintenance of worksheds which are constructed under the Workshed Scheme for Khadi Artisan by the institutions concerned.

2. As the maintenance of the workshed is the responsibility of the concerned institutions, all the State/ Divisional Directors are hereby instructed to obtain an Undertaking from the Secretary of the Khadi Institutions, while approving the proposals under Workshed Scheme for Khadi Artisan in the State Level Committees for Workshed Scheme, to the effect that they will ensure proper maintenance of the Workshed constructed on the land owned by their institutions under the Workshed Scheme for Khadi Artisans for a minimum period of 10 years and also keep them insured every year against all possible losses.
3. As it regards to the individual worksheds which are constructed on the land own by the individual Artisans under the Workshed Scheme for Khadi Artisans, these would be maintained by individual artisan under the guidance of the Secretary of the Institution. A format of Undertaking is enclosed for reference. A copy of revised guidelines in respect of Workshed for Khadi Artisans w.e.f. 2011-12 is also enclosed.
4. The matter regarding maintenance of Worksheds which are constructed under the Workshed Scheme for Khadi Artisans shall be invariably included as one of the agenda in the State Level Committees for Workshed Scheme and the progress in the matter should be reviewed in all the meetings of the aforesaid Committee.

5. All the State/ Divisional Directors are directed to furnish the action taken in this regard by 10.12.2011 positively.

*[Handwritten signature]*  
Chief Executive Officer

To,  
All State / Divisional Directors,  
KVIC.

Copy to,  
1. All Zonal Dy. CEO's with the request to ensure with S.O./D.O.'s.

(On Stamp Paper)

**UNDERTAKING**

I Shri \_\_\_\_\_, in the capacity of the Secretary, of \_\_\_\_\_ hereby undertake that:

- i). The Group Worksheds which are constructed on the land own by \_\_\_\_\_ (Specify the name of the institution) under the Workshed Scheme for Khadi Artisans would be maintained by \_\_\_\_\_ (Specify the name of the institution) and all the expenditures incurred on the maintenance work would be met out from the institution's own resources.
- ii). The above said Group Workshed shall be fully insured every year by the \_\_\_\_\_ (Specify the name of the institution) at its own cost against the all possible loss or damage.
- iii). The Individual Worksheds would also be periodically visited by representatives of the institution provide necessary guidance with regard to the maintenance of Worksheds by the individual artisans.
- iv). The individual Worksheds which are constructed on the land own by \_\_\_\_\_ (Specify the name list of the individual Artisans) under the Workshed Scheme for Khadi Artisans would be maintained by individual artisan \_\_\_\_\_ (Specify the name list of the individual Artisans) under the guidance of the Secretary of the Institution (Specify the name of the institution) and all the expenditures incurred on the maintenance work would be met out from the own resources of concerned artisans. The same has been explain and informed to the each individual artisans concerned.

Signature :

Name :

Seal :

## **REVISED GUIDELINES ON WORKSHED SCHEME FOR KHADI ARTISANS**

### **1. INTRODUCTION**

Khadi has been a source of livelihood for more than 8.5 lakh persons who are engaged in the activity as spinners, weavers and artisans spread across the country. Khadi sector represents the continuity of age-old Indian heritage of hand spinning and hand weaving and reflects the socio-cultural tradition of the khadi artisans. The Government of India has been following a policy of promoting and encouraging the khadi sector through a number of policies and programmes. A growing need was being felt to facilitate and empower khadi artisans to chart out a sustainable path for growth, income generation and better work environment so that they are able to have a right working atmosphere and better ambience to enable them to carry out their spinning and weaving work efficiently. The Workshed Scheme for Khadi Artisans (WSKA) has been an attempt to facilitate the development of khadi spinners and weavers by way of providing them financial assistance for construction of worksheds, on a pilot basis. Guidelines were issued on 27 May, 2008 for implementation of the scheme through KVIC, a statutory body under the administrative control of Ministry of MSME, setup under Khadi and Village Industries Commission Act, 1956. During the process of implementation since 2008-09, certain changes were felt to be necessary by KVIC in the interest of more effective implementation and with approval of competent authority the present modified guidelines are being issued.

### **2. WORKSHED SCHEME FOR KHADI ARTISANS -A CENTRAL SECTOR SCHEME**

Workshed Scheme for Khadi Artisans (WSKA) is being implemented during the XI Plan (2008-09 to 2011-12) and has been formulated as a Central Sector Plan Scheme.

### **3. OBJECTIVES OF THE SCHEME**

- To improve ambient working conditions by providing a better workplace to enable them to carry out their spinning and weaving work efficiently.
- To provide more storage and working space for slivers, raw material, implements and accessories, doobby, jacquard yarn, cloth, etc.
- To help improve efficiency and productivity of the spinners through 'pucca' workshed where they can take electrical

96

connection for lighting the workshed and installing fans for comfort and do spinning activity even after the sunset.

#### 4. ASSISTANCE UNDER THE SCHEME

4.1 Financial Assistance will be provided to those khadi artisans who work for at least 100 days in a year. In the states where BPL card is being issued, they should be covered under the scheme. Where BPL cards are not being issued at present, identification of poor artisans may be made by KVIC in consultation with the khadi institution concerned from amongst Khadi Artisans who have worked for more than 100 days in a year through a transparent and open process. Assistance for construction of worksheds will be provided through the khadi institutions with which these khadi artisans are associated and the quantum of assistance will be as under:

Component	Area per unit	Amount of Assistance
Construction of Workshed	20 Square meter	Rs. 45,000/- or 75% of the cost of the workshed, whichever is less. For beneficiaries in the North-Eastern Region the amount of financial assistance to be provided by the Government will be limited to Rs.45,000/- or 90% of the cost of the workshed, whichever is less

4.2 The additional requirements of funds over and above the financial assistance provided by the Government of India, to meet the cost of Workshed should be contributed by Khadi Institutions up front without insisting on any contribution from the beneficiaries who belong to BPL category and may not be able to make such contribution. In case of individual Worksheds, the khadi institutions can also release the additional funds assessed for construction of workshed out of the accumulations in Artisans Welfare Fund lying to the credit of the beneficiary with State Level Artisan Welfare Fund Trust. The financial assistance to be provided by the Government, will go to the institutions (with which the beneficiaries of the scheme are affiliated) who will be responsible for the construction of worksheds. CEO, KVIC will be responsible for the implementation of this scheme.

4.3 The cost of land will not be a part of the project cost. Financial assistance will be for the purpose of construction of workshed only and will not be used to purchase land. In case of individual beneficiaries, the title of the land must vest with the beneficiary and the institution has to ensure this before release of assistance. It will be the responsibility of the institution to whom the selected beneficiaries are attached to take care of the maintenance of the worksheds and an undertaking to this effect would have to be provided by the institution to the satisfaction of KVIC.

95  
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4.4 Wherever feasible, financial assistance may be provided to a group of (minimum 5, subject to a maximum of 15) khadi artisans who individually fulfil the eligibility criteria for this scheme, for the construction of Group Worksheds. These Group worksheds can be constructed on the land owned by the Khadi institution. In case of these Group Worksheds, the area will be at least 10 sq.m per beneficiary of the group and the financial assistance to be provided by the Government will be limited to Rs. 30,000 per beneficiary of the group or 75 % of the total cost of the project, whichever is less. For beneficiaries of the North-Eastern Region the amount of financial assistance to be provided by the Government will be limited to Rs.30,000/- per beneficiary of the group or 90 % of the total cost of the project, whichever is less. This land will be leased out to the individual beneficiaries (in the group) for an initial period of ten years, which may be extended after reviewing the requirements, after the period.

## **5. Modalities for implementation of the Scheme**

5.1 CEO, KVIC will ensure the minimum acceptable standards for the construction of worksheds. CEO, KVIC will prepare a shelf of designs along with estimates of work so that there is a relative uniformity in the construction design and cost. This may be done as soon as possible. CEO, KVIC will identify and select the khadi institutions that will implement the scheme after ensuring that at least 50 per cent of the selected institutions are in those States which contribute maximum khadi production or have the largest number of spinners and weavers registered.

5.2 The selected institutions will submit the list of beneficiaries (spinners and weavers), who will be provided with the financial assistance for construction of worksheds, to KVIC State Director concerned for placing before Committee constituted at field level for examination and recommendation. The list will be accompanied with a proposal containing the details of the extent and nature of workshed and the cost estimates which should correspond to either the CPWD rates or the State PWD rates, whichever are lower. The proposal should also clearly indicate the extent of financing that would be contributed by the khadi institutions either from their own funds or raised through financial institutions / banks, Artisans Welfare Fund Trust, etc.

5.3 CEO, KVIC will examine the proposal through its concerned State/Divisional Director and with the concurrence of its finance wing, will release 50 per cent of the entitled financial assistance under the scheme to each khadi institution as first instalment after satisfying themselves that the contribution from the institutions has been received for the project approved in respect of each beneficiary. The financial

11 assistance so released will be kept apart in a joint bank account operated by the institution and KVIC for the purpose and it would not be allowed to be mixed with the other funds of the khadi institution. On satisfactory completion of the construction of the workshed (up to a level as prescribed by KVIC separately), the balance 50 per cent of the entitled financial assistance can be released by KVIC to the institution after receipt of the institution's contribution. The completion of the work would have to be certified by the State Director of KVIC. Utilisation Certificate in the prescribed format should be furnished by CEO, KVIC to the Ministry along with the demand for release of funds.

5.4 The scheme will be got evaluated by KVIC through an independent reputed agency before considering its continuation in 12<sup>th</sup> Plan.

5.5 KVIC will ensure that the funds are earmarked to ensure coverage of beneficiaries belonging to Scheduled Castes (minimum 15 per cent), Scheduled Tribes (minimum 8.2 per cent), Minorities and women (minimum 30 per cent) and North Eastern Region (minimum 10 per cent) and these are released to institutions by obtaining full details from the implementing institutions alongwith a certification by the State Director concerned.

5.6 It will be the responsibility of CEO, KVIC to ensure that the khadi institution make full, proper and effective utilisation of the financial assistance provided under the scheme for the benefit of the spinners and weavers and also ensure that the Khadi Institutions will give an assurance that they would be responsible for any deviation or diversion or misuse of the financial assistance. In case of diversion or misuse of grant by khadi institution under the scheme, KVIC shall not re-imburse the expenditure incurred and claimed and in such cases whatever funds have already been released to the Khadi Institution under the scheme will have to be recovered with interest as per the provisions of GFR.

5.7 KVIC will verify the construction in all cases and indicate the same in the quarterly progress report, to be submitted to the Ministry. KVIC will also maintain the database of all the details of beneficiaries and construction activities, which will be reviewed by the Ministry every quarter.

5.8 CEO, KVIC would put in place an effective web-based information and monitoring system indicating the process of identification of beneficiaries, names of beneficiaries, amount sanctioned, physical and financial progress of each individual project on its website by 31<sup>st</sup> July, 2011.

5.9 KVIC will ensure that only those beneficiaries are given assistance under this scheme that are not availing benefits of similar schemes being implemented by any other Departments/ Ministries or State Government.

93 (16)

5.10 As a result of enhancement of ceiling of assistance as mentioned in para 4.1 and 4.2 above, the modified target of providing financial assistance for 2011-12 will be 4445 artisans.

5.11 Funds allocated under the scheme will be released to the implementing agency, namely, KVIC in two equal instalments of 50% each. The first instalment will be released after obtaining a provisional certificate of utilization from KVIC to the effect that the funds released during the previous year have been utilized and the second or subsequent instalment will be released only after submission of final utilization certificate and Annual Audited Account for the previous year and reasonable evidence of utilisation of funds released earlier in the current financial year.

5.12 KVIC will formulate a mechanism to ensure maintenance of worksheds by the institution concerned and ensure its strict compliance.

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 <p>सत्यमेव जयते</p>	<p><b>Government of India</b>  Ministry of Micro, Small &amp; Medium Enterprises,  <b>OFFICE OF COMMISSIONER FOR KHADI AND VILLAGE INDUSTRIES</b>  <b>DIRECTORATE OF KHADI CO-ORDINATION &amp; NEW SCHEME</b>  <b>3, IRLA ROAD, VILE PARLE (WEST), MUMBAI-56</b>  Phone/Fax : +91-22-2671 5860 E-mail : <a href="mailto:kc@kvic.gov.in">kc@kvic.gov.in</a> Web : <a href="http://www.kvic.org.in">www.kvic.org.in</a></p>	 <p>काममे दुखतमानाम्। प्राणिनाम् अतिशान्तिम्॥</p>
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No.DKC&NS/WSKA/Policy/401/2015-16

Date: 27.04.2015

By Fax/post

## CIRCULAR

**Sub: Modified quantum of assistance for implementation of Workshed Scheme for Khadi Artisans w.e.f. 2015-16 –regarding.**

The “Workshed Scheme for Khadi Artisans” is being implemented by KVIC since 2008-09 as per guideline/modalities communicated vide Circular No. DKC/Workshed Scheme/2008-09 dated 06-06-2008 and Circular No.DKC&NS/WSKA/Policy/401/2011-12 dated 07/13-12-2011.

2. The financial assistance was provided to those Khadi artisans who belong to BPL category. Assistance for construction of worksheds is provided through the Khadi institutions with which these Khadi artisans are associated and the quantum of assistance was as under:

Existing quantum of assistance of workshed:

Component	Area per unit	Amount of Assistance
Construction of individual workshed	20 sq. mts. (approximately)	Rs.45,000/- or 75% of the actual cost of the workshed, whichever is less. For North Eastern Region the same can be Rs.45,000/- or 90% of actual cost of workshed, whichever is less.
Construction of group workshed (Min.5 artisans and Max. 15 artisans)	10 sq. mts. per artisan	Rs.30,000/- or 75% of the actual cost of the workshed per artisan, whichever is less. For North Eastern Region the same can be Rs.30,000/- or 90% of actual cost of workshed, whichever is less.

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3. In the course of implementation of the workshed scheme it was brought to notice of KVIC by various State/Divisional offices about the difficulties being faced in identifying Khadi artisans belonging to BPL and the subsidy granted for construction is very less.

4. The issue of enhancing the cost of subsidy and waiving of BPL condition was discussed in the meeting of Expenditure Finance Committee held under the Chairmanship of Secretary (MSME) on 17 & 22 September, 2014.

Modified quantum of assistance of workshed will be as under:

Component	Area per unit	Amount of Assistance
Construction of individual workshed	20 sq. mts. (approximately)	Rs.60,000/- or 75% of the actual cost of the workshed, whichever is less. For North Eastern Region the same can be Rs.60,000/- or 90% of actual cost of workshed, whichever is less.
Construction of group workshed (Min.5 artisans and Max. 15 artisans)	10 sq. mts. per artisan	Rs.40,000/- or 75% of the actual cost of the workshed per artisan, whichever is less. For North Eastern Region the same can be Rs.40,000/- or 90% of actual cost of workshed, whichever is less.

- (i) In the states where BPL card is being issued, they should be covered under the scheme. Where BPL cards are not being issued at present, identification of poor artisans may be made in a transparent and open process. The benefits of the scheme would be made available to only those artisans who work for at least 100 days in a year.
- (ii) Only those beneficiaries are given assistance under this scheme who are not availing benefit of similar schemes being implemented by any other Departments/Ministries or State Government.

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5. All State/Divisional Directors will furnish a soft copy of names of all beneficiaries who are benefited under Workshed Scheme for Khadi Artisans during the year 2008-09 to 2014-15 and onwards through e-mail and in a CD through post to Director KC&NS to upload the same on KVIC website.
6. All State/Divisional Directors are requested to transmit the decision to all institutions associated with them and arrange to collect proposal from Khadi artisans so as to achieve the assigned target.
7. In view of the decision communicated by the Ministry the Workshed Scheme for Khadi Artisans may be implemented as per the above modification with effect from 1<sup>st</sup> April 2015 by following the extent guidelines issued vide Circular No. DKC&NS/WSKA/Policy/401/2011-12 dated 07/13-12-2011.

This is issued with the approval of F.A., C.E.O. and Commissioner.

Dy. Director I/C (KHADI)

To,  
All State / Divisional Directors, KVIC.

Copy to,

1. All Zonal Dy. CEO's with the request to ensure with S.O./D.O.'s.
2. All Chief Executive Officers/Secretaries/Managing Directors, State/UT KVI Boards.
3. All programme/Industry Directors in the Central Office.
4. OSD to Chief Executive Officer.
5. Financial Advisor Cell.
6. P.A. to Chief Vigilance Officer.
7. Director (Information Technology) for placing the circular on web site.
8. Director (Publicity) with a request to publish the same in the ensuing issue of jagriti.
9. Circular file.

Dy. Director I/C (KHADI)